



CMR COLLEGE OF ENGINEERING & TECHNOLOGY

(UGC Autonomous)

Kandlakoya (V), Medchal Road, Hyderabad -501401

Lr. No.: CMRCET/IQAC/AY2014-15/CIR-4

Date: 25th April 2015

To
Chairman, IQAC
CMR College of Engineering & Technology,
Medchal, Hyderabad.

Sub: Permission to conduct IQAC Meeting in CMRCET-Reg.

Ref: Office Order No. CMRCET/PRIN/IQAC/2014-15, dated: 02nd April 2014.

Sir,

With reference to the subject cited above, IQAC Meeting is planned to be conducted on 29th April 2015 at 02:00 PM to discuss on the following agenda points. Hence, it is requested to accord permission for the same.

Agenda:

1. Review of previous strategic perspective plan and implementation
2. Status of Workshops/Guest Lectures/FDPs/Conferences/Sports Activities conducted
3. To take the Performance Appraisals of Teaching and Non-Teaching Members
4. Preparation of annual report and conduct of Academic Administrative Audit
5. Status of Internships for pre-final year students
6. Status of Placement for pre-final year students and higher education
7. Output of Research Activities
8. Action Taken Report on previous meeting agenda points
9. Any other matter with the permission of the chair.

Thanking you,

Yours faithfully,

Mr. A. Kotishwar
Coordinator, IQAC



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Kandlakoya (V), Medchal Road, Hyderabad -501401

Ref. Lr.: CMRCET/IQAC/AY2014-15/CIR-4

Date: 27th April 2015

CIRCULAR

It is hereby informed to all the members of the IQAC are requested to attend the IQAC Meeting scheduled on 29/04/2015 at 02:00 PM in IQAC Cell. All are requested to attend the meeting on time.

Agenda:

1. Review of previous strategic perspective plan and implementation
2. Status of Workshops/Guest Lectures/FDPs/Conferences/Sports Activities conducted
3. To take the Performance Appraisals of Teaching and Non-Teaching Members
4. Preparation of annual report and conduct of Academic Administrative Audit
5. Status of Internships for pre-final year students
6. Status of Placement for pre-final year students and higher education
7. Output of Research Activities
8. Action Taken Report on previous meeting agenda points
9. Any other matter with the permission of the chair.

Coordinator, IQAC

Principal

Copy Submitted to: (1) The Secretary Garu – For your kind information Pl.

Copy to:

1. Deans
2. Heads of all the Departments
3. Controller of Examinations
4. Members Concerned
5. Librarian
6. Administrative Officer
7. Accounts Officer
8. Physical Director

CMRCET/IQAC/AY2014-15/Minutes-4

Date: 30th April 2015

MINUTES OF MEETING OF IQAC FOR AY: 2014-15

| | |
|------------------------------------|---|
| Meeting Circular/Reference: | CMRCET/IQAC/AY2014-15/CIR-4, Dated: 27 th April 2015 |
| Date of the Meeting: | 29 th April 2015 |
| Time: | 02:00PM-04:00PM |
| Venue: | IQAC Cell |

The following were present:

| S. No. | Member | Name | Designation |
|------------------------|------------------------|---------------------------------|----------------------------|
| 1 | Member Management | Sri. Ch. Gopal Reddy | Secretary & Correspondent |
| 2 | Member Management | Sri. Ch. Srisailam Reddy | Member MGR Society |
| 3 | Chairman | Dr. M. Ramalinga Reddy | Principal |
| 4 | Member Teacher | Prof. M. Sudhakar | Dean (P&D) |
| 5 | Member Teacher | Dr. V. Chandrasekhar | Dean (R&D) |
| 6 | Member Teacher | Prof. V. A. Narayana | Dean (Academics) |
| 7 | Member Teacher | Dr. M. Narsi Reddy | Controller of Examinations |
| 8 | Member Teacher | Prof. K. Suresh | HOD (CE) |
| 9 | Member Teacher | Prof. B. Lokeshwar Rao | HOD (ECE) |
| 10 | Member Teacher | Prof. G. Devadas | HOD (EEE) |
| 11 | Member Admin | Mr. P. M. M. Reddy | Administrative Officer |
| 12 | Member Teacher | Mrs. P. Sruthi | Women Faculty |
| 13 | Member Alumni | Mr. M. Vedachary | Nominee |
| 14 | Member Parent | Mr. V. S. V. Krishna Mohan | Nominee |
| 15 | Member Local Community | Mr. Subba Reddy | Nominee |
| 16 | Member Industry | Mr. I. Arun Kumar | Nominee |
| 17 | Member Student | Ms. V. Harini (12H51A0158) | Nominee |
| 18 | Member Student | Mr. Jatin Selmokar (12H51A0317) | Nominee |
| 19 | Coordinator | Prof. A. Kotishwar | HOD (MBA) |
| Members Absent: | | | |
| 1 | Member Alumni | Mr. Sai Pawan | Nominee |
| 2 | Member Industry | Mr. T. Brahmananda Reddy | Nominee |

Proceedings of the Meeting:

Chairman IQAC invited all the members of IQAC to this meeting. The following points were discussed in the meeting.

- Item 1:** Review of previous strategic perspective plan and implementation
Resolution: Reviewed the previous strategic perspective plan and found that most of the events were organized and also it is noticed that few events which were not part of SPP were also organized.
- Item 2:** Status of Workshops/Guest Lectures/FDPs/Conferences/Sports Activities conducted
Resolution: Appreciated the number of Workshops/Guest Lectures/FDPs/Conferences/Sports Activities conducted for the AY 2014-15 and the same as approved.
- Item 3:** To take the Performance Appraisals of Teaching and Non-Teaching Members
Resolution: Decision taken to collect the filled in performance appraisals of teaching and non-teaching staff for this AY 2014-15.
- Item 4:** Preparation of annual report and conduct of Academic Administrative Audit
Resolution: Decision taken to initiate to prepare the annual report and conduct of Academic Administrative Audit in all the departments under supervision of IQAC coordinator for the AY 2014-15 and the same is approved.
- Item 5:** Status of Internships for pre-final year students
Resolution: Reviewed the status of internships provided to pre-final year students in various industries through training and placement cell and decided to continue the same in future and also to improve the same.
- Item 6:** Status of Placement for pre-final year students and higher education
Resolution: Reviewed the status of student placements & programs conducted for students to motivate towards higher education and also decided to continue the same in future.
- Item 7:** Output of Research Activities
Resolution: Reviewed the research activities and appreciated the consultancy and research work carried out by all the departments, R&D Centre and to maintain the same in next academic year. Decision taken to sanction seed money for research activities.

Item 8: ACTION TAKEN REPORT ON PREVIOUS MEETING AGENDA POINTS:

The following is the actions/status of the various agenda points which were discussed in the last IQAC Meeting held on 23/01/2015 at 02:00 PM in IQAC Cell with reference no. CMRCET/IQAC/AY2014-15/Minutes-3, dated: 24th Jan 2015.

| Sl. No. | Points Discussed | Action Taken | Status |
|---------|--|--------------|-----------|
| 1 | Reviewed the previous strategic perspective plan and implementation | Implemented | Completed |
| 2 | Decision taken to conduct Engineering Workshops/Guest Lectures /FDPs /Conferences/Sports Activities. | Organized | Completed |
| 3 | Decision taken to initiate and conduct the technical skill trainings to students for placements | Organized | Completed |
| 4 | It is decided to introduce and conduct need based training for UG Students in all the departments of the institution | Organized | Completed |
| 5 | First semester result analysis of the AY 2014-15 have been reviewed and the same has been approved | Reviewed | Completed |

| | | | |
|---|---|-------------|-------------|
| 6 | It is decided to provide internships to pre-final year students in various industries through Training and placement cell | Implemented | Completed |
| 7 | It is decided to provide quality placements to pre-final year students in various MNCs/Companies/industries through Training and placement cell and also conduct awareness programs to educate the students for their higher education. | Implemented | In Progress |
| 8 | It is approved to conduct programmes on Entrepreneurship for Students in all the departments of the institution. | Implemented | Completed |
| 9 | Decision taken to make Memorandum of Associations/Memorandum of Understandings with various Industries/NGOs/Research organizations. | Implemented | In Progress |

The chairman thanked all the members for their valuable suggestions. The meeting ended.



(Dr .M. Ramalinga Reddy)
Chairman, IQAC

Copy Submitted to: (1) The Secretary Garu – For your kind information Pl.

Copy to:

1. Deans
2. Heads of all the Departments
3. IQAC Members

IQAC MEETING HELD ON 29th APRIL 2015 AT 02:00 PM

The following members were present

| S. No. | Member | Name | Designation | Signature |
|--------|------------------------|---------------------------------|----------------------------|--------------------|
| 1 | Member Management | Sri. Ch. Gopal Reddy | Secretary & Correspondent | <i>[Signature]</i> |
| 2 | Member Management | Sri. Ch. Srisailam Reddy | Member MGR Society | <i>[Signature]</i> |
| 3 | Chairman | Dr. M. Ramalinga Reddy | Principal | <i>[Signature]</i> |
| 4 | Member Teacher | Prof. M. Sudhakar | Dean (P&D) | <i>[Signature]</i> |
| 5 | Member Teacher | Dr. V. Chandrasekhar | Dean (R&D) | <i>[Signature]</i> |
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| 7 | Member Teacher | Dr. M. Narsi Reddy | Controller of Examinations | <i>[Signature]</i> |
| 8 | Member Teacher | Prof. K. Suresh | HOD (CE) | <i>[Signature]</i> |
| 9 | Member Teacher | Prof. B. Lokeshwar Rao | HOD (ECE) | <i>[Signature]</i> |
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| 11 | Member Admin | Mr. P. M. M. Reddy | Administrative Officer | <i>[Signature]</i> |
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| 14 | Member Alumni | Mr. Sai Pawan | Nominee | ABSENT |
| 15 | Member Industry | Mr. I. Arun Kumar | Nominee | <i>[Signature]</i> |
| 16 | Member Industry | Mr. T. Brahmananda Reddy | Nominee | ABSENT |
| 17 | Member Parent | Mr. V. S. V. Krishna Mohan | Nominee | <i>[Signature]</i> |
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| 20 | Member Student | Mr. Jatin Selmokar (12H51A0317) | Nominee | <i>[Signature]</i> |
| 21 | Coordinator | Prof. A. Kotishwar | HOD (MBA) | <i>[Signature]</i> |